

Additional Clifton Family Church Council Meeting  
1/20/2017

Present: Mr. Alex Beebe, Pastor Manoj Jacob, Mr. George Glass, Mr. Atsushi Takino, Mr. Ishikawa, Mrs. Noriko Sprague, Mr. Francisco Chamorrinha, and Mr. Nathaniel Nitro. Mrs. Naria McGee attended by zoom video.

Meeting started at 8:14pm with opening prayer by Pastor Manoj

## Agenda

### A. Election of council positions

- Sharing from council members about what is needed from each of the council positions.
- Positions for nominations are Chair, Vice Chair, Treasurer, and Secretary
- **Chair:** creates the council meeting agenda, facilitates council meetings, and follows up on council tasks
- **Vice Chair:** similar duties as Chair, support the chair, better if an incumbent council member and a new council member are in the positions of a chair and vice chair so the council can develop in a new way and also know what happened in the past using a combination.
- **Treasurer:** responsible for managing the council's internal budget and potentially communicating with the Financial Committee.
- **Secretary:** important to be a native English speaker to create clear written records and communications with the Church office.
- Additional positions and responsibilities: **Communications Officer**-- thinking more actively about how to communicate by analyzing performance metrics for strategic planning on communications method, like a PR strategist.
- **The process for the election will be to nominate a person and another person seconds. Nominee is only made official if they accept the nomination.**
  - Nominated for Chair: Alex Beebe, George Glass
  - Vote for George Glass: 2, Vote for Alex Beebe: 5
  - Alex Beebe elected as Chair
  - Nominated for Vice Chair: Mr. Ishikawa, Mr. Chamorrinha
  - Vote for Mr. Ishikawa: 5,
  - Mr. Ishikawa elected as Vice Chair
  - Nomination for Treasurer: Mr. Chamoroinha
  - Mr. Chamoroinha elected as Treasurer
  - Nominated for Secretary: Naria McGee,
  - Naria McGee elected as Secretary
  - Vote for combining the positions of Treasurer and Financial liaison: All for-7
  - For the Building committee, it was suggested to find a point person outside of the council and council members can help support.
  - Vote to have one central person or multiple for organizing the Open Council meeting. Vote for one central person: 2 , Vote for multiple people: 5.
  - Decision was made to have 2 co-coordinators.
  - Nominations for co-coordinators for organizing Open Council meetings: Mr. Nitro, Mrs. Sprague, Mr. Takino

- Votes for Mrs. Sprague: 6, Votes for Mr. Nitro 5, Votes for Mr. Takino: 2
- Mr. Nitro and Mrs. Sprague will be the co-coordinators for organizing the Open Council meetings.
- Communications officer: someone who collects data, analyzes it, and makes reports that are understandable for the council.
- Mr. Takino elected uncontested as Communications Officer.
- Motion to keep the council meetings the same time on Fridays at 8pm.
- Suggestion for open council to have 3 main groups giving a report and then after all reports are done having an open discussion for people to ask questions about the reports. Have pens and index cards available for people to write on the agenda to put down questions they want to ask. If questions can't be answered right then, the index card can be kept so it can be addressed later.

Closed in prayer 10:04pm by Alex Beebe.

Secretary,  
-Naria McGee