

## Clifton Family Church Council

12/16/2016

Attendance: Pastor Manoj Jacob, Mr. Alex Beebe, Rev. Kathaleen Sato, Mrs. Noriko Sprague, Mrs. Naria McGee, Mr. Atsushi Takino, Mr. Zeth Bell, Mrs. Kyoko Andersson,  
New Council Members Attending: Mr. George Glass, Mr. Nathaniel Nitro, Mr. Mitsuo Ishikawa, Mr. Francisco Chamorrinha

- Meeting was opened with prayer by Pastor Manoj at 8:08pm
- CIG motto and Church Council mission statement was read

### **Agenda**

#### **A. Review agenda**

#### **B. Establishing an Ocean Church Committee**

- OC wants to make an OC committee under each church community
- Basically there will be a chair and a few committee members
- This is the foundation to receive a boat
- National HQ wants to support these activities
- OC has been under the jurisdiction of HSA-UWC since 2005
- The OC committee needs to work with the local church community and receive support
- Right now the OC Directors are creating a formal proposal for HQ to create a clear structure for church members to establish an OC center
- There needs to be more clear information about insurance and liability
- It was proposed by a council member to have a longer 30 minute presentation so the church community can know more clearly what Ocean Church is and that the New Jersey church has a boat
- The OC committee will be like the building committee and financial committee where they report to the church council
- The OC committee will need to make a proposal for the council to approve with details on responsibilities, liability details and budget

#### **C. Reflect on 2016 council year**

- We need to put together a report of what the council has done in this last year
- 2016: Council Mission Statement, An organized financial report, establishing a Young Adult In-reach Committee, Open Council Meeting development, Using a google drive website to archive council minutes created by Zeth Bell
- Things to improve in 2017: Project what the yearly budget will be (income and expenses), create clarity with church accounts and find a way to explain it to the community members, review council positions and elect council members for key council positions, make the open council meetings more welcoming and interactive and with perhaps only one agenda topic
- A council member suggested having a small room designated as a prayer room for members to pray privately.

#### **D. Plan for the first Open Council meeting of 2017**

- For 2016 the open council meetings have been on the 2<sup>nd</sup> Friday of every month.
- Discussion about whether to have the open council meeting as the first meeting of the year or have a regular council meeting first was discussed.
- Before the open council meeting, the council would like to see the results of the survey about how to improve council operations

- Vote to have the 2<sup>nd</sup> Friday of January 2017 as a regular council meeting and decide on the date for the open council meeting at that time: Unanimous

#### **E. Review Council Effectiveness Survey**

- It was proposed to include a question about the measurable way in which the community would like to see progress in our church
- Should the council proactively be increasing tithing participation
- There will be options on what time works best for open council meetings and how often they happen. If respondents do not attend we need to ask them what would make them want to attend?
- If they do attend, what is their reason?
- Communication methods and demographic questions
- It was suggested to add the question on how the community member received this survey so the council can have a better understanding on which communication methods people use and prefer.

#### **F. Go over roles and responsibilities of council officers**

- The official positions of the council are: Council Chair—facilitates and prepares the agenda, and delegates responsibilities; Council Vice Chair—Assists the Chair and sometimes takes their place; Secretary—recording minutes, getting them reviewed and getting them posted on the council website and e-news; Treasurer—takes care of the petty cash for the council. The Pastor presides over the council and receives guidance from the council
- The Chair of the Building committee is the liaison to the council, and the Chair of the Finance committee is also a liaison to the council.
- District and National Council Representative
- In 2016 an Open Council Meeting organizer position was created
- Mr. Alex Beebe proposed having a Communications Director position in the council

#### **G. Review and assign new tasks**

- In the next meeting the council positions will be re-assigned via an election within the council

#### **H. Announcements**

- 11/1-2/9—100 Day Devotion for the Fulfilment of Vision 2020
- 12/17—One Day DP Workshop for English speakers (8:30am-4pm)
- 12/17—GO Christmas Party (5pm-9pm)
- 12/18--One Day DP Workshop for Spanish speakers (1pm)
- 12/18—Welcome and farewell lunch meeting for council members (1:30pm)
- 12/18—Widows Christmas Party (5:30pm-8:30pm)
- 12/21—YUM (8pm)
- 12/23—Ladies League Christmas Party (7pm-9pm)
- 12/24—Volunteer appreciation Breakfast (9am-11:30am)
- 12/25—Grace Ceremony (1pm)
- 12/27-12/31—High School winter Workshop
- 12/31—New Year Prayer (9pm-10pm)
- 1/1—New Year Party by Japanese Community (2pm-5pm)

Meeting closed at 10:37pm in prayer by Mr. Alex Beebe

Secretary,  
-Naria McGee