

## Clifton Council Meeting

8/28/15

**Attendance:** Mrs. Misayo Bien, Mr. Alain Tamelessio, Dr. Robert Beebe, Mr. Zeth Bell, Mr. Terry McMahon, and Rev. Kathaleen Sato **Guest:** Mrs. Ranny Jacob **Excused:** Pastor Manoj, Mrs. Tamayo Oppenheimer, and Mrs. Kyoko Andersson.

- The meeting was called to order at 8:08 pm.
- The opening prayer was given by Rev. Sato.
- The CIG Motto was read.

### Agenda:

- The Minutes for the 7/17/15 meeting were read and corrected.

#### **Old Business:**

##### **A. Camp Sunrise Report – Mrs. Ranny Jacob**

- Mrs. Jacob gave the 2015 financial report for Camp Sunrise. The camp has a deficit of \$30,000 for this year due to unexpected cancellations. Additionally, \$15,000 is needed for insurance and rent for next year. Based on the initial division of financial responsibilities made by the communities, the Clifton church community would be expected to pay \$20,250.
- The Council compiled a list of questions that will be sent to Brian Sabourin in order to make an informed decision on the matter: *What are you doing to reduce expenses? What are you doing to increase bookings? What are you doing to fill in the gap between May, June, and July? What are the stand alone fixed reports of expenses for 2013-2014-2015? What is your standard contract for booking, deposits, and cancelation? Who is your accountant? Why did you make your budget projections unreliable for booking without having them definitely confirmed? Who specifically is managing the camp and doing advertising? What is the seasonal job description (i.e. Responsibilities)? Can we study how the other camps (Camp Shehaqua, Camp Daddy Allen) remain financially sustainable? Is it possible to encourage a more volunteer based program to run the camp until the camp breaks even? What portion of the \$45,000 is the camp paying off (or planning to pay) and what has the camp done to make up for cancelation deficits (i.e. Reducing expenses)? Is it possible to have Camp Sunrise fundraisers? Have you thought about establishing regular patrons?*

##### **B. Election**

- The Council plans to have 4 members continue on to next term while electing 4 new members for the next 2-year term.
- Council discussed methods of reaching out to the congregation for the voting and election methods with the desire is to have the best representation of the congregation as a whole. Specifics of the next election will be decided upon at the next meeting.

- Council voted to create an official Clifton Charter/Handbook in declaring the number of council members, the election processes, and the relation of the council with the pastor. Vote results (For - Unanimous)
- Descriptions of executive responsibilities were discussed.

**C. Updates**

- Council Meeting Schedule – Sept. 11<sup>th</sup>, Sept. 25<sup>th</sup>, Oct. 9<sup>th</sup>, Oct. 23<sup>rd</sup>, Nov. 10<sup>th</sup>, and Nov. 20<sup>th</sup>.

**D. Announcements**

- 8/29 – 3<sup>rd</sup> Anniversary of True Father's Seong Hwa (arrive 7:45 pm)
- 8/30 – One Day DP Workshop (English)
- 9/1 – Registration for Level 2 Blessing Workshop (8pm)
- 9/6 – WFWP Foster Parent for Cambodia Kids (Sun. 10:15 am – 10:30 am EST Church Parsonage)
- 9/11 – Level 2 Blessing Workshop (7 pm)

The meeting was closed in prayer by Mrs. Jacob at 10:14 pm.

**Secretary,**

**-Zeth Bell**