



UNIFICATION CHURCH USA

THE HOLY SPIRIT ASSOCIATION FOR THE UNIFICATION OF WORLD CHRISTIANITY

Blessed Family Department

MEMO: BFD 2010-12-01

To: District and Local BFD Representatives / National Conference Participants
From: National Blessed Family Department
Date: December 1, 2010
Re: POINTS TO PREPARE FOR ANNUAL NATIONAL CONFERENCE: DECEMBER 3-5, 2010

Dear Conference Participants,

Please consider and prepare the following, if you can, for this weekend's National BFD Conference:

- I. **REGISTRATION:** Any who did not register by the Nov. 30th deadline, you must do so tonight at: http://www.familyfed.org/members/index.php?option=com_wrapper&view=wrapper&Itemid=790, or visit the BFD webpage in the members' area at www.unification.org.
- II. **TRANSPORTATION:** Please read the directions for each specific situation, and if you have any questions contact Rev. Kim at BFDadmin@unification.org, or call him at (917) 301-1234:
 - Those arriving Thursday, December 2nd, must be responsible for their own transportation to 43rd Street that day, if you are staying there overnight, or Friday morning before 10:00 AM.
 - Those arriving Friday morning December 3rd at JFK (2 people), La Guardia (3 people) or Newark International (2 people) will receive clear instructions by Email tomorrow (Thursday) before 3:00 PM EST.
 - Those who requested a ride from 43rd St. Friday morning, departure is at 10:00 AM sharp.
 - We will organize transportation for all who need it from UTS to NYC Sunday morning, Dec. 5.
 - Those who requested transportation to the airport on Sunday afternoon or evening, Dec. 5, we will try to organize this at the conference on Saturday.
 - We will not be able to provide transportation to the airport on Monday, December 6th.
- III. **DISTRICT REPORTS:** Each district should prepare a simple 5-6 minute report on your activities for 2010, consisting of: (A) 3 "Best Practices"- the 3 things that you consider were most effective, successful or noteworthy about your district BFD activity in 2010; and (B) 3 Challenges/Needs- the 3 things your district would need to solve, improve or receive in order to develop in 2011.
- IV. **GETTING CONNECTED:** In order to get to know each other better, we ask that each participant prepare and bring some object that you can hold in your hand, that in some way represents how you feel about the work that you do in serving the BFD and supporting your UC community. Be creative! We will use these items in a special activity, so please take this seriously.

We look forward to spending this weekend with all of you. The food will be great, the accommodations more comfortable than last year, and the conference content prepared with all of our heart. Due to the many activities at HQ and our limited staff, we are counting on you all to help us manage the conference smoothly and efficiently.

Love and prayer,

Rev. Phillip Schanker
Director, National BFD