

FFWPU USA: The HTM Team is looking for a Leadership Support Coordinator

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Are you interested in working with a great team with a meaningful and fulfilling mission? The Heavenly Tribal Messiah team is looking for a leadership support person to work together with the Sub-Regional leadership, headquarters team, and local leaders to support the growth of online holy communities (OHC). This is a very important providential goal, and one that has been repeatedly emphasized by Dr. Yong and President Naokimi. We are looking for someone who has a passion for empowering leadership, building communities, and

working for God's providence.

Job Title: HTM Leadership Support

Job Location: Remote work

Job Type: Part Time

Job Description:

This job is part-time, 10 to 20 hours per week. It is a remote job, and you must be legally eligible to work in the US.

ESSENTIAL DUTIES & RESPONSIBILITIES

- Meet with the Subregional leadership teams to brainstorm growth and training strategies
- Collaborate with the HTM team under Dr. Andrew Compton to support Online Holy Communities (OHC) as a tool for building tribes
- Work with the planning team to streamline reporting and data management
- Customer service for OHC leaders (answering emails)
- Organize a monthly OHC themed tribe call
- Support the tribe calls as needed
- Develop leadership training and collect best practices from the field
- Attend weekly ministry support team meetings

QUALIFICATIONS

- Computer and Internet literacy-- Airtable and Stacker knowledge is a plus
- Google Drive and Google Docs experience
- Experienced using Zoom (Zoom admin, breakouts, screen sharing, chat, recording, etc.)
- Good personal skills
- Understanding of what Online Holy Communities are
- Leadership and training experience is a plus

Compensation is negotiable based on experience

TO APPLY

Send your resume to evangelism@unification.org, and copy compton.andrew@gmail.com