

Belvedere Family Church Assistant Pastor Job Description

Drissa Kone - September 28, 2016

Job Title: Belvedere Family Church – Assistant Pastor

Job Location: 548 S. Broadway Tarrytown NY 10591

Job Type: Part Time (20 hrs/week)

Job Brief:

The Assistant Pastor is a qualified spiritual leader and responsible to assist the Head Pastor with ministerial and support needs as they arise. The Assistant Pastor, like the Pastor, is not responsible for doing all the work of ministry in the church, but for seeing it is done and done properly. The Assistant Pastor may be assigned specific tasks to perform or areas of ministry to administrate, like worship service, or on-going age group ministries such as Sunday school, Up and Coming, CARP, Small Groups, etc.

Application Instructions:

To apply for this position please email your resume and recommendations to hsawestrock@yahoo.com

Preferred Requirements:

- College or Seminary graduate
- 1 year of experience doing ministerial work
- Leadership capabilities
- Graduated from STF, GPA or NGA, or can offer a summary of their personal spiritual path towards God based on the teachings of True Parents.

* These are preferred requirements, however if you feel called to this position but you feel unqualified we encourage you to apply. We can provide mentoring for anyone interested in applying to grow into the position.

Job Description for – Belvedere Family Church Assistant Pastor:

- May be assigned a specific ministry target group to oversee.
- In absence of the Head Pastor, lead staff meetings, oversee and lead worship services, and other ministerial duties.
- Be available for the counseling needs of youth and young adults.
- Represents the Head Pastor at committee and ministry team meetings as requested.
- Cooperates with all staff to promote the entire ministry plan of the church.
- Serves as an effective liaison to church committees and team ministry efforts.

Further Expectations:

- Maintains a continued growth of personal calling and intimacy with God through the intentional practice of worship.
- Maintains personal priorities with home and family as a spiritual leader.
- Performs other duties as assigned by the Head Pastor.
- Guiding operating principles for the Pastor's Assistant

Guiding operating principles for the Assistant Pastor:

- Recognize the Pastor's Vision
- Receive the Pastor's Vision
- Reciprocate the Pastor's Vision
- Reflect the Pastor's Vision
- Reevaluate the Pastor's Vision
- Resolve to Help with the Pastor's Vision
- Reassure the Pastor of His Vision

Salary:

\$1000/month + Lodging

Evaluation and Compensation:

I have read and received a copy of my job description. I understand this overrides anything I have been given or told in the past. I further understand that I am expected to follow my job as outlined above, and that if I have any questions concerning what is expected of me, I will speak with my immediate supervisor identified above.

Print Name:

Signature:

Approved by:

Date: