## Be An Intern For Universal Peace Federation Europe and Middle East

Michael Balcomb May 3, 2022



## Would You Like To Be An Intern For UPF EUME?

Universal Peace Federation Europe and Middle East (UPF EUME) is looking for an intern who can support the work of the organisation in the following areas:

- Organising and hosting webinars and conferences, mainly on Peace and Security in Northeast Asia
- Expanding the network of UPF and its associates by reaching out to like-minded individuals and institutions
- Inviting speakers to events
- Promoting events via social networks
- Participating in organisational meetings and writing minutes
- Writing reports of events and publishing them online
- Preparing presentations and presenting them
- Developing a network of young people who can contribute to UPF

It would be an advantage to speak another language, to support in the translating of documents and providing interpretation during conferences.

A monthly stipend is available to support the intern, who will be expected to work from home primarily. If you are interested, please send an email to Alan Sillitoe: <u>office@ eume.upf,org</u>